



## Admissions Policy

It is Calderdale's policy to admit children to reception classes at the start of the academic year in which they attain the age of five, i.e. if their fifth birthday falls between 1st September of the year of admission and 31st August of the following year, both dates inclusive. Although parents are not required by law to send their children to school until the beginning of the term following their fifth birthday, it should be noted that the first two terms give a most important foundation for future education.

### Places are allocated at Savile Park Primary School in the following order of priority:

1. Pupils who are in receipt of an Education Health Care Plan (in accordance with the Education Act 1996) and the Authority has named a particular school as necessary to meet the child's needs.
2. Children who are in public care ('Looked After' children).
3. Pupils who have a brother or sister (including step / half brothers and sisters) living in the same household, attending the school at the time of their admission. Parents should be aware that a sibling link cannot be claimed where a sibling in receipt of a Statement of Special Education Needs is attending a resourced unit within a mainstream primary school.
4. Other children.

### If there is over subscription

1. If there is over-subscription, then pupils will be admitted in the order of proximity of the pupil's home to the school. Proximity will be determined by the shortest safe walking route from the front door of the dwelling to the main entrance of the school using lit and metalled roads where these exist. Proximity to both the site at Moorfield Street and the site at Heath will be calculated and the nearest distance used.
2. There are no defined priority (catchment) areas for Savile Park Primary School.

### Allocation of Site

Children who are given a place at Savile Park Primary School will be allocated a site by the school. Decisions on placement will be determined as follows and in the following order:

- Children with a Statement of Special Educational Needs or Education, Health and Care Plan.
- Looked after children.
- Siblings to be allocated a place on the same site as their brothers or sisters wherever possible.
- Other children will then be allocated the site nearest to their home.

Members of the Collaborative will offer places within their Planned Admission Numbers (PAN).

If there are no places available, Calderdale Admissions Team reviews the requests and makes decisions on offers of places. Sometimes children will be placed in classes beyond the PAN of a school. The Governors at Savile Park have agreed to allow the Headteacher, at her discretion, to accept up to two additional pupils per class in KS2 only.

This policy is based on the Calderdale Admissions Policy which is reviewed each year.

**Created by:** Karen Lomas/Christine Roe following Calderdale MBC guidelines

**Date taken to governors:** March 2021

**Signed by governors:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Reviewed (state when, by whom and if amendments made/not):**

**2012 – no amendments**

**2013 – no amendments**

**22.9.14 – changes made re Savile Park at Heath/ split site and addition of ‘Education, Health and Care Plan’.**

**17.9.15 Personnel and pupils committee**

**January 2018 - new section added entitled “Behaviour & Attendance Collaborative”**

**Feb 2019 – no amendments**

**Feb 2020- no amendments**

**March 2021- no amendments**

**December 2023- removal of the BACS information, as this no longer happens.**