



## **Savile Park Primary School Charging Policy**

### **1 Introduction**

**1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

### **2 Voluntary contributions**

**2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute an annual charge to the cost of trips throughout the School year. All contributions are voluntary. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

**2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

**2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

### **3 Residential visits**

**3.1** When the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging.

### **4 Music tuition**

**4.1** All children study music as part of the normal school curriculum. We do not charge for this.

**4.2** Peripatetic (visiting specialist) music teachers teach individual or small group lessons. We make a charge for these lessons and for the hire of instruments. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.



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### 5 Swimming

- 5.1 The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

### 6. Out of School Hours Club

- 6.1 The school organises several Out of School Hours Clubs. There is a nominal fee for Breakfast Club currently £2 per day. The charge will be reviewed before the start of the next financial year. Out of School Hours clubs run by external professionals are chargeable. This is currently £2 per session with parents charged in termly blocks. Reimbursement for non-attendance will not normally be given unless exceptional circumstances can be demonstrated.

### 7. School Meals

- 7.1 The current provider for the Moorfield Street site is Autograph on behalf of Initial Catering Services Ltd. They currently charge £2.05 per pupil per meal but this will increase to £2.10 per meal from January 2020.
- 7.2 The provider for Heath is Beech Hill Primary School, who charge £2.10 per meal. We do however incur staffing costs at Heath as employees are required to serve the food.
- 7.3 The School will charge parents £2.10 per meal from January 2019.

### 8. Consultancy/Staff Deployment/Events provision

Headteacher	£400
SLT member*	£350
Teacher*	£250
Support staff	£100
Admin/Clerking	£100
Events Facilitator	£80
Room hire	£50 per am, pm or evening session Block booking discount considered at discretion of SBM.
Hire of Hall at Heath	£25 per hour
Refreshments/hospitality	£1 per person

All fees are per day unless stated otherwise.



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\*Savile Park Primary School is a member of the Teamworks Teaching School Alliance who will receive £50 of the charge.

Specifically tailored provisions are also available upon request.

All fees are at the discretion of the Headteacher.

Signed: .....  
(Chair of Governors)

Date: .....

Reviewed by Finance & Premises Committee:

20<sup>th</sup> September 2010

3<sup>rd</sup> October 2011

18<sup>th</sup> September 2012

September 2013

September 2014

18<sup>th</sup> September 2015

21<sup>st</sup> January 2016

Reviewed by FGB:

15<sup>th</sup> November 2016 – alterations to be made

17<sup>th</sup> January 2017

Updated: 20<sup>th</sup> September 2019 (R. Laycock)

Date of next review: September 2020